

THE 2013 AMENDMENTS TO THE BRANCH CONSTITUTION OF THE MALAYA BORNEO AND FAR EAST VETERANS BRANCH.

This Constitution encompasses the needs for the democratic administration of the Birmingham Branch of The Malaya Borneo and Far East Veterans with the following intentions relating to the membership of the said Branch, which is to be adopted with consent W.E.F February 2013. This Constitution will remain in force until such time as any further amendment needs to be made. The Membership will be then consulted prior to any such amendment which must have their approval.

1 ORGANIZATION

An elected Committee officer will take office and will be responsible for the administration of all branch affairs appertaining to the office to which they are appointed with no sufferance. (Ie.no interference from other branch officers.).

- 2 The Branch Membership will elect all nominated Officers at the Annual General Meeting which will be held in February of each year; those elected will be responsible for all branch affairs and be responsible for the office which they hold for a period of 12 months or any extended period which will be determined by the membership.**

The elections will be held at the Branch Headquarters "The Forget me not ex servicemen's club" with the election of officers being taken on a show of hands. All nominees must be proposed and seconded and if no other nominations are forthcoming the sitting officers will return to office to allow for continuity. The ballot must be held with a quorum of twelve members in attendance at the meeting with a teller confirming the final result.

3 BRANCH OFFICERS

The following offices will be vacant:

- 1 The President and Vice President will both remain in office sine die with full executive power
- 2 **The standing trustees will remain in office as the signatories to our branch accounts**
- 3 Branch Chairman.
- 4 A Vice Chairman will be nominated by the elected branch officers for continuity.
- 5 Branch Secretary.
- 6 Branch Treasurer
- 7 The 2 branch standard Bearers are committee members and will have full executive powers.
- 8 **A welfare officer will be appointed with advisers on hand to call upon to give assistance.**
- 9 The Standard-Bearers will be the guardians of our Standards which must always remain in their possession or otherwise for safe keeping. Permission must always be granted by the Chairman or the President before the standards can be paraded in accordance with our branch insurance policy
- 10 Other Branch officers may be seconded on to the Committee as and when required.
- 11 The Secretary will act in a supervisory capacity and will be responsible for all branch correspondence aided by the Liaison officer in pursuance of his other liaison duties.
- 12 The secretary will liaise with the Chairman to formulate the Branch Agenda.
- 13 The secretary and treasurer will keep the branch membership data base up to date.
- 14 The Treasurer will be responsible for keeping the Branch Accounts in good order.
- 15 The Liaison officer will be responsible for communicating with all outside influences.